



<b>Service Delivery Committee</b>	<b>Tuesday, 10 October 2017</b>	<b>Matter for Information</b>
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**Title:** **Facilities Services Update**

**Author(s):** **Margaret Smith (Facilities and Administration Team Leader)**

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**1. Introduction**

This report covers the progress and developments within the Facilities Section and sets out achievements and work in progress since 27 June 2017 when progress was last reported.

**2. Recommendation(s)**

That Members note the information in the report.

**3. Information**

**3.1. Capital Projects**

**3.1.1. Ervin's Lock Footbridge**

As previously reported Canal and River Trust (CaRT) do not appear to object to a bridge being provided in the vicinity of Ervin's Lock but have pointed out the proposed location is a designated conservation area. The comments from CaRT have been forwarded to John Sharpe, Principal Historic Buildings Officer at Leicestershire County Council since the conservation area was designated by LCC. The comments received back from LCC state that, as the proposed footbridge is in a conservation area they consider the proposed design to be too 'utilitarian' and that they would be looking for a bridge of sufficient quality to enhance the canal side environment. LCC has pointed out the need to address the requirement set out in paragraph 132 of the National Planning Policy Framework that 'when considering the impact of a proposed development on the significance of a designated heritage asset, great weight should be given to the asset's conservation'.

LCC's comments have been forwarded to the Council's contractor, William Saunders, who has agreed to change the design of the bridge so that the parapets are more bespoke and the abutments are in steel rather than brick. The bridge is proposed to be over the lock area so as to utilise the existing banking in order to reduce the length of ramps required to get up to the clearance over the canal. The more bespoke design will increase the cost of the bridge and William Saunders has been asked to provide an indicative cost for the manufacture and installation. The Council will then need to decide how this will be funded taking into account that there is a balance of £47,395 Section 106 money already ear marked for this project. William Saunders has been asked to provide an indicative cost before the end of October so that a capital bid can be submitted for 2018-19.

**3.1.2. Refurbishment of Bus Shelters**

Two shelters on Leicester Road, Wigston need to be completed. These will be followed by Church Nook, Wigston, Coombe Rise, Oadby and 2 shelters on Severn

Road, Oadby. The average cost per shelter to re-furbish is £540 depending on the amount of work required.

Refurbishment of the above shelters will bring the current capital programme to an end as the budget will have been spent. By the end of 2017/18 thirty five out of a total of 60 shelters will have been refurbished; a capital bid for £12k will be submitted for 2018-19 to continue the programme and re-furbish a further 20 shelters. The remaining 5 shelters should not require any work within the next two years.

### 3.1.3. **Play Area Refurbishment Programme**

A site visit with Ward Councillors has taken place at Florence Wragg Way Play Area following which a play company has submitted an indicative design that can be used for consultation and tendering purposes. The likely cost will be around £38k which includes replacement of the safety surfacing, new self-closing gate, installation of additional equipment and refurbishment of the existing swings and climbing unit. The cost will be met by Section 106 funding already allocated.

### 3.2. **Forum Projects**

Litter bins for Wigston Forum (Stanhope Road and The Meadows) and Oadby Forum (A6, outside and opposite Waitrose) have been ordered and delivery is imminent.

### 3.3. **Borough Entry Signs**

A start date for refurbishment of the first three signs (Crow Mill, Aylestone Lane (Blue Bridge), and Kilby Bridge) is awaited.

### 3.4. **Other Facilities Work**

#### 3.4.1. **Allotments**

Liaison meetings have been held with plot holders from Aylestone Lane, Wigston Road and Brabazon Road sites. The annual allotment invoices have now been sent out.

#### 3.4.2. **Cemeteries**

The chart below shows the number of interments cemetery staff have dealt with during the three months 1 June 2017 to 31 August 2017.

	<b>Full burials</b>	<b>Interment of cremated remains</b>	<b>Scattering of ashes</b>
<b>Wigston Cemetery</b>	10	14	5
<b>Oadby Cemetery</b>	2	7	4

#### 3.4.3. **Bowls**

Liaison meetings have been held with South Wigston and Oadby bowls clubs.

#### 3.4.4. **Pavilions and Community Centres**

The new cleaning contract which includes cleaning of the pavilions and community centres started on 11 September. Overall, as far as Facilities is concerned the contract seems to be operating smoothly so far.

#### 3.4.5. **Car Parks**

A large hole that opened up in a parking bay at Junction Road car park was repaired as an emergency within 48 hours following its report. Repairs have also been carried out to pot holes in the council owned section of East Street Car Park. There are further pot holes in the privately owned area and the landowner has been contacted requesting repair but at the time of writing no work has been carried out.

#### **Background Documents:**

None.

**E-mail:**     margaret.smith@oadby-wigston.gov.uk

**Tel:**       (0116) 257 2832

<b>Implications</b>   Facilities Services Update	
<b>Finance</b>	No significant financial implications.
<b>Chris Raymakers</b> (Head of Finance, Revenues and Benefits)	
<b>Legal</b>	No significant legal implications.
<b>Anne Court</b> (Director of Services / Monitoring Officer)	
<b>Corporate Risk(s) (CR)</b>	<input checked="" type="checkbox"/> <b>No Corporate Risk(s) Identified</b>
<b>Margaret Smith</b> (Facilities and Administration Team Leader)	
<b>Corporate Priorities (CP)</b>	<input checked="" type="checkbox"/> <b>Effective Service Provision (CP2)</b>
<b>Margaret Smith</b> (Facilities and Administration Team Leader)	
<b>Vision &amp; Values (V)</b>	<input checked="" type="checkbox"/> <b>Customer Focus (V5)</b>
<b>Margaret Smith</b> (Facilities and Administration Team Leader)	
<b>Equalities &amp; Equality Assessment(s) (EA)</b>	No significant equalities implications.
<b>Margaret Smith</b> (Facilities and Administration Team Leader)	<input checked="" type="checkbox"/> <b>Not Applicable (EA)</b>